



Service Delivery Committee	Tuesday, 20 November 2018	Matter for Information and Decision
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Report Title: **Review of Scale of Fees & Charges 2019/20**

Report Author(s): **Chris Raymakers (Head of Finance, Revenues and Benefits)**

Purpose of Report:	This report is to allow Members to consider, review and recommend to the Policy, Finance and Development Committee the proposed scale fees and charges for the financial year 2019/20 relating to the Service Delivery Committee.
Report Summary:	Charges consist of both those set by statute and those set by this Council. It is recommended that Council set charges are increased in line with the Retail Price Index (i.e. 3.4% as at June 2018).
Recommendation(s):	<p>A. That the proposed Scale of Fees and Charges for 2019/20 (as set out in Appendix 1) be recommended to the Policy, Finance and Development Committee for approval.</p> <p>B. That delegated authority be given to the Director of Finance and Transformation to allow flexibility to charging charges to encourage a more commercial approach to maximising income.</p>
Responsible Strategic Director, Head of Service and Officer Contact(s):	<p>Stephen Hinds (Director of Finance & Transformation) (0116) 257 2681 stephen.hinds@oadby-wigston.gov.uk</p> <p>Chris Raymakers (Head of Finance, Revenues and Benefits) (0116) 257 2891 chris.raymakers@oadby-wigston.gov.uk</p>
Corporate Priorities:	<p>Effective Service Provision (CP2)</p> <p>Balanced Economic Development (CP3)</p> <p>Green & Safe Places (CP4)</p> <p>Wellbeing for All (CP5)</p> <p>An Inclusive and Engaged Borough (CP1)</p>
Vision and Values:	<p>"A Strong Borough Together" (Vision)</p> <p>Customer Focus (V5)</p>
Report Implications:-	
Legal:	There are no implications arising from this report.
Financial:	It is important that the Council maximises its income streams.
Corporate Risk Management:	<p>Decreasing Financial Resources (CR1)</p> <p>Regulatory Governance (CR6)</p> <p>Reputation Damage (CR4)</p>
Equalities and Equalities	There are no implications arising from this report.

Assessment (EA):	EA not applicable.
Human Rights:	There are no implications arising from this report.
Health and Safety:	There are no implications arising from this report.
Statutory Officers' Comments:-	
Head of Paid Service:	The report is satisfactory.
Chief Finance Officer:	The report is satisfactory.
Monitoring Officer:	The report is satisfactory.
Consultees:	None
Background Papers:	Scale of Fees & Charges Working Papers (2019/20)
Appendices:	1. Proposed Scale of Fees & Charges (2019/20)

1. Introduction

- 1.1 The Council charges for a number of its services that are provided to the public. All fees and charges are reviewed on an annual basis as part of the budget setting process.
- 1.2 When setting fees and charges, the following factors are taken into consideration:
 - Statutory obligations;
 - Policies and objectives of the Council;
 - Inflation and relevant indices;
 - Local market research and competition (where relevant);
 - The impact of price changes on activity level or demand;
 - Changes in taxation;
 - Budget position and any associated gap; and
 - The cost of providing the service.
- 1.3 As at June 2018 the Retail Price Index, which is a measure of inflation, stood at 3.4%. This has been used as a guide for Heads of Service when considering any increases for 2019/20.
- 1.4 The **Appendix 1** shows the current and next year's proposed charges together with any specific explanation of the change to any individual charge. A summary of changes by service area has been provided overleaf.

2. Information by Service

2.1 Environmental Health

A major review of Environmental Health charges was carried out in 2017/18 with charges being set at an appropriate level designed to increase income and move the service toward a break-even position. In light of this Officers are recommending an increase in line with inflation for 2019/20.

2.2 Leisure Centres and The Brocks Hill Centre

The charges for the centres that are run for the Council by SLM Ltd are increased at the

start of each calendar year concurrent with the contract year. Increases have generally been kept below the Retail Price Index Inflation Increase with the average increase in charge being around 2.73%.

2.3 **Cemeteries, Facilities for Hire, Housing**

It is recommended that the above services have their charges increased by inflation with the exception of charges for bowls which are to be held at the current level which is considered appropriate.

2.3 **Operational Services and Street Scene**

The Garden Waste collection scheme was a new income stream for 2018/19. There is no recommended increase in charge for this service for 2019/20.